



Adirondack Central School District

110 Ford Street

Boonville, New York 13309

Tel: 315-942-9200 ext: 1800

Fax: 315-942-5522

www.adirondackcsd.org

Date: _____

To Whom It May Concern:

According to the Final Regulations-Family Educational Rights and Privacy Act (Buckley Amendment) dated June 17, 1976 (Section 438b (1) (a), it is no longer necessary to obtain written consent to release records between schools. It states that school officials of other schools in school systems in which the student may intend to enroll may receive a student's record without a written consent for such release.

Previous school district's name, address, and phone number:

We would appreciate records for:

Name: _____ Date of Birth: _____

_____ Date of Birth: _____

Please send records including:

- Report card and/or grades, including grades at withdrawal
- New York State test scores
- Social, psychological, and/or CSE records
- Discipline
- Attendance
- Health records
- Science labs if applicable

Records may be sent and/or faxed to the address checked below:

___ Boonville Elementary
110 Ford St.
Boonville, NY 13309
Phone:315- 942-9220 ext: 1500
Fax #: 315-942-5783

___ West Leyden Elementary
PO Box 304
1157 Fish Creek Rd.
West Leyden, NY 13489
Phone #: 315-942-9200 ext: 3500
Fax #: 315- 943-2864

___ Adirondack Senior High School
8181 State Route 294
Boonville, NY 13309
Phone #: 315-942-9200 ext: 5520
Fax #:315- 943-2900

___ Adirondack Middle School
8181 State Route 294
Boonville, NY 13309
Phone #: 315-942-9200 ext: 4520
Fax #: 315-942-9273

Signed: _____

(Parent/Guardian)

Revised:
Sept. 2021